

Fine Speakers Bureau™ Speaker's Membership Agreement

Speaker Agreement and Terms for being listed as a Member of the Fine Speakers Bureau™

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Disclaimer: The Fine Speakers Bureau is not affiliated with Toastmasters International, Inc. or any Toastmasters club. Note: The name Toastmasters is a trademark of Toastmasters International, Inc.

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By submitting an application to join the Bureau, you agree to the following terms:

1. You are a current or former member of a Toastmasters club. (This requirement may be waived by the Bureau president for exceptional speakers.)
2. You have attained at least Competent Toastmaster or Competent Communicator status or accomplished at least 10 speeches at venues outside Toastmasters clubs; and you accomplished at least three speeches longer than 10 minutes each outside Toastmasters clubs or the Bureau President waived the requirement for outside speeches.
3. You agree to NOT accept any form of payment (other than reimbursement of expenses or a donation as specified by the Bureau) for speaking engagements directly received through the Bureau where you will be introduced as or considered to be a representative of the Bureau except for courses for adult schools, continuing education programs and seminar providers. If you accept a paid speaking engagement offered through the Bureau, you must clearly explain to your client that for that engagement you are not a Bureau representative but hired directly.
4. If you accept a speaking engagement, you agree to make that opportunity your top priority for the scheduled date. Even in the case of an emergency, you will make every effort to contact other Bureau members to find a substitute speaker immediately.
5. You alone are responsible for making contact with the booking company or organization for any engagement, postponement or cancellation of any speaking engagements.
6. You agree to provide the Bureau President with written notice (by e-mail or online form) of the date, location, time, and name of the booking organization and contact for each speaking engagement booked as a result of the Bureau.
7. You agree to demonstrate professionalism and courtesy in all aspects of the planning and presentation process for speaking engagements.
8. You agree to show up on time to all speaking engagements and to dress appropriately.
9. You agree to mention Toastmasters and the Bureau somewhere in your presentation and direct audiences to the appropriate web sites for more information whenever possible. You also agree to clarify that the Bureau is not affiliated with Toastmasters International or any Toastmasters club.
10. You agree to seek feedback from the booking company or organization for each speech delivered as a Bureau member. You also agree that a Bureau representative may sit in to evaluate your program or ask to the booking organization to provide feedback to the Bureau about your speech.

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11. You agree to keep your contact information listed with the Bureau current by notifying the Bureau President of any changes.
12. You understand that Bureau cannot guarantee that you will EVER get a speaking opportunity through this system.
13. You agree to submit an application fee with your application. The Bureau will use application fees to cover administration and marketing expenses (postage, mailing press releases and brochures, envelopes, stationary, etc.) The application fee will be returned to you if the application is not approved.
14. You agree to grant the Bureau President the complete authority to approve or reject your application for Bureau membership. In the event of rejection, you will be notified of specific reasons for disapproval.
15. If in the future, the Bureau needs funds to continue marketing its speakers, after consultation with all Bureau members, you may be asked to pay an annual membership fee. You agree to grant the Bureau President the complete authority to determine membership and application fees.
16. You may terminate your membership with the Bureau anytime by submitting a written notice to the Bureau President. Application fees and membership fees are not refundable.
17. You agree to grant the Bureau President the complete authority to terminate your membership if you are in violation of any of these terms.

Agreed by the applicant upon submission of an application online or on paper on the date that the application is submitted.